

**ADDENDUM TO THE AGREEMENT BETWEEN
THE UNIVERSITY OF CHILE AND THE UNIVERSITY OF MONTREAL
STUDENT EXCHANGE**

Introduction

The purpose of this Agreement is to further mutual understanding between the University of Montreal and the University of Chile, and to enhance each institution's teaching, learning, and internationalization objectives. The University of Chile and the University of Montreal agree to institute this exchange programme under the following terms:

1 . Academic Year

- a) The academic year at University of Montreal consists of three (3) sessions, from September to December, January to April, and May to August. However, summer sessions offer limited choice of courses.
- b) The academic year at the University of Chile consists of two (2) semesters, March to July, and July to December.
- c) The duration of the exchange will be for one academic semester. However, exchanges of one academic year will be permitted, if approved by both parties.

2. Number of Participants

- a) The University of Montreal and the University of Chile will send up to two (2) exchange students each year during the duration of this agreement, unless this number is varied by mutual agreement.
- b) Both institutions will review the programme annually for any imbalances in the number of exchange students, and will adjust the number of students over the duration of the Agreement, as necessary, to maintain a reasonable balance in the exchange.

3. Selection of Participants, and Admission

- a) The home institution will screen applicants from its institution for the exchange. The host institution will reserve the right of making final judgement on the admissibility of each student nominated for the exchange.

- b) The exchange student must satisfy all admission requirements, including the language proficiency requirement of the host institution
- c) Students participating in this programme will continue as candidates for the degree of their home institution. Transfer of credit for work undertaken will be subject to the discretion of the home institution.
- d) The exchange student will enjoy the same rights and privileges, and be subject to the same rules and regulations as the students of the host institution
- e) Each institution reserves the right to require candidates to complete the standard admission documents and to provide the results of any required entrance examinations. Full information should be provided on the courses that participants have taken at their home institution.
- f) The exchange will encompass all disciplines taught at the two institutions excluding Medicine and Dentistry.

4. Financial

- a) All exchange students shall pay tuition fees and other compulsory costs to their home institution,
- b) All payment for travel, medical insurance, accommodation, food, books and supplies shall be the responsibility of the individual participant. Neither institution shall be held liable for such charges.
- c) Exchange students entering University of Chile are required to have full medical and dental insurance prior to departure from their home country.
- d) The health insurance plan offered by Université de Montréal to international students is mandatory.
- e) If requested, students selected for the programme shall satisfy the host institution that they have adequate funds for return transportation to the host institution, and for additional living costs during their enrollment at the host institution apart from those costs already specified in this Addendum.
- f) Any incidental fees for services over and above those specified in this Agreement shall be met by the visiting student. These fees shall be no greater than those normally paid by students of the host institution.

5. Responsibilities

- a) University of Montreal and University of Chile agree to:
 - accept the prescribed number of exchange students, to enrol them as full-time non-degree students, for either one or two semesters of the academic year, as determined by this Agreement.
 - accept as equivalent each other's tuition fee level, residence provisions, length of academic year, teaching methods, examinations, and related provisions as their own.
- b) At the conclusion of the exchange University of Montreal and the University of Chile agree to provide an official transcript on the achievements of the exchange student, but where official approval is required by the student before the release of the transcript, such approval will be sought by the host university.
- c) University of Montreal and the Universidad de Chile agree to assist each exchange student by:
 - providing pre-departure material, and post-arrival orientation,
 - providing, each exchange student with the necessary documents to enable the exchange student to obtain the correct visa,
 - information for appropriate accommodation,
 - establishing an institutional body, or utilise an existing body, to oversee the exchange programme, and to consider and rule on those policy matters related to the programme,
 - designating an administrative contact to deal with all correspondence related to this programme, providing student support and advisory services.

6. Other Responsibilities

- a) The exchange student shall be entitled to the use of the host institution's facilities on the same basis as students of the host institution.
- b) Dependants are permitted to accompany the exchange student. However, all issues relating to airfares, visas, accommodation, and other matters regarding a/the student's dependant(s) shall become the entire responsibility of the exchange student.

7. Renewal, Termination, and Amendment

- a) This Agreement will commence from the date of signing, and continue thereafter for a period of five (5) years, subject to revision or modification by mutual agreement.

- b) For conditions of the exchange not covered by this Agreement, or for problems that arise during the course of the Exchange Agreement, both parties agree to refrain from unilateral action and to consult and negotiate mutually acceptable decisions.
- c) Amendments to this Agreement may be made at any time, by correspondence, and only when agreed upon by both parties. Any amendments shall be added to the terms as appendices
- d) Either institution may terminate this agreement by giving notice in writing to the other institution of no less than six (6) months. Any student who may have commenced at either institution before the date of termination may complete their courses of study by special agreement between the two institutions.
- e) The institutions shall confer concerning the renewal of this Agreement six (6) months prior to its expiration.



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Date: 19 May 2000

Date: 19th May, 2000